



**NOTICE OF REGULAR MEETING AND AGENDA
Nacogdoches City Council**

5:30 p.m., Tuesday, April 16, 2013

City Council Room – City Hall - 202 E. Pilar Street

PLEASE LIMIT PRESENTATIONS TO THREE MINUTES
(UNLESS PRIOR APPROVAL IS OBTAINED)

1. Call to order.
2. Invocation.
3. **PRESENTATIONS AND RECOGNITIONS:**
 - A. Consider Proclamation and award recognizing Nacogdoches Boy Scout Ketavian Oliphant as an “Honorary Firefighter” for quick and decisive action on March 3, 2013. (Mayor)
4. Items to be removed from Consent Agenda.
5. **CONSENT AGENDA:** Items included under the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations as reflected in the minutes of this meeting.
 - A. Consider approval of minutes from regular session of April 2, 2013. (City Secretary)
 - B. Consider purchase of a new 2013 Caterpillar Model 420F C4EX Backhoe Loader from Holt Caterpillar. (Water Utilities Manager)
 - C. Consider approving a recommendation to award an annual retail fuel card service contract to Denny Oil Company. (Purchasing Manager)

REGULAR AGENDA:

6. Consider approval of three (3) Change Orders for the drilling and construction of Well 13. (City Engineer)
7. Receive Housing presentation. (City Planner)
8. Adjourn.


Lila Fuller, City Secretary



This agenda is posted as required under G. C. Section 551.041. For more information or a copy of the Open Meetings Act, please contact the Attorney General of Texas at 1-800-252-8011; the City Secretary at 936/559-2504 or visit the City of Nacogdoches web site at www.ci.nacogdoches.tx.us.

The Nacogdoches City Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (936) 559-2504 or FAX (936) 559-2912 for further information.

CERTIFICATION

I certify that the above notice of meeting was posted in the directory outside of City Hall, 202 E. Pilar Street, Nacogdoches, Texas on Friday, April 12, 2013 at 5:00 p.m.

Lila Fuller, City Secretary

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the directory outside of City Hall on the ____ day of April 2013.

Name: _____ Title: _____

CITY OF NACOGDOCHES AGENDA INFORMATION SHEET:

PROJECT: Consider Proclamation and award recognizing Nacogdoches Boy Scout Ketavian Oliphant as an "Honorary Firefighter" for quick and decisive action on March 3, 2013.

MEETING DATE: April 16, 2013

DESCRIPTION: On the afternoon of March 3, 2013, an Eagle Scout ceremony was being conducted in the auditorium of the North Street Church of Christ by BSA Troop 606. During the ceremony Life Scout Ketavian Oliphant detected the sound of an activated smoke alarm and went to investigate. He returned a few moments later to inform leaders that the fellowship hall was filling with smoke emanating from the kitchen area. By the time adult leaders could reach the kitchen Oliphant had already extinguished the stove-top fire caused by a pan of food left unattended and started the process of removing the smoke.

Within a few minutes, Ketavian had the situation well under control and was able to clear the smoke and return to his assigned duties in the ceremony with little disruption or notice by most of the guests. By the conclusion of the ceremony, the fellowship hall was back to normal and the guests were able to enjoy the reception as planned (minus the pan of burned food).

Due to the acute perception and decisive action take by Ketavian, a dangerous and destructive situation was avoided. His ability to respond quickly and appropriately is greatly appreciated and deserving of recognition.

COST: None.

RECOMMENDED
ACTION:

CITY CONTACT: Keith Kiplinger, Fire Chief (936) 559-2541

ATTACHMENTS:

ITEM NO. 5-A

CITY OF NACOGDOCHES AGENDA INFORMATION SHEET:

PROJECT: CONSENT AGENDA: Consider approval of minutes from regular session of January 15, 2013.

MEETING DATE: April 4, 2013

CITY CONTACT: Lila Fuller, City Secretary - 559-2504

ATTACHMENTS: Minutes

MINUTES
Regular Session
Nacogdoches City Council
April 2, 2013 – 5:30 p.m.
City Council Room – City Hall
202 E. Pilar Street

Regular Session:

Those Present:

Mayor Roger Van Horn; Council members Shelley Brophy, Roy Boldon, Bob Dunn and David Norton; City Manager Jim Jeffers, City Attorney Rob Atherton and City Secretary Lila Fuller.

Call to Order.

Mayor Van Horn at 5:30 p.m. A quorum was established.

2. Invocation.

Mayor Van Horn gave the invocation.

3. Presentations and Recognitions.

Mayor Van Horn presented the following proclamations:

A. Consider Proclamations:

- Designating March “American Red Cross Month”
- Designating April 9, 2013 “National Service Recognition Day”
- Designating April as “Fair Housing Month”

B. Present Nacogdoches Mayor’s Committee on People with Disabilities Accessibility Awards.

Mayor Van Horn and Michael Stevenson, representing the Nacogdoches Mayor’s Committee on People with Disabilities, presented the 2013 Accessibility Award for Non-Profit/Government Agency to the Cecil R. Bomar Rehabilitation Center. Daniel Rogers, Manager accepted the award.

4. Items to be removed from the Consent Agenda.

None.

5. CONSENT AGENDA: Items included under the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations as reflected in the minutes of this meeting.

A. Consider approval of minutes from regular session of March 19, 2013.

Approved as submitted.

B. Consider award of Engineering Contract in connection with the 2012 CDBG Contract 712249.

Awarded to Schaumburg and Polk. (Acct. 24.39.680.80).

C. Consider authorization for tax resale for property described as Lot 24-A, Greenwood Subdivision, City Block 42, City of Nacogdoches, Nacogdoches County, Texas located on Main Street.

Approved as presented.

Minutes unofficial until approved by City Council

D. Consider adoption of an anti-NIMBY Policy.

Approved as presented.

E. Consider a budget amendment to replace two HVAC units at the C.L. Simon Recreation Center.

Approved as submitted in the amount of \$11,500.00 (General Fund Reserve).

Council member Dunn moved to accept the Consent Agenda as presented. The motion was seconded by Council member Boldon and unanimously passed.

REGULAR AGENDA:

6. Receive presentation regarding housing issues.

Larissa Philpot, City Planner gave a brief presentation on housing issues in Nacogdoches. She gave basic demographics, indicating that 40% of the City's population was SFA students, based on the 2010 Census. She reviewed the broad issues, such as providing off-campus housing for students while including students in the community; protecting the character and quality of life in aging single family neighborhoods; ensuring rental housing is safe and maintained; and modernizing zoning definitions and ordinances to meet changing demographics and emerging issues.

Ms. Philpot stated staff would provide options to address each issue and after direction from the Council, will formalize the options. She clarified that public input was very important in the process and several public meetings will be held to get the public's opinion. The issues will be finally addressed by formal adoption of ordinance amendments and policies.

No action necessary.

7. Consider a Proclamation declaring April "Fair Housing Month"

Mayor Van Horn presented this proclamation under Agenda Item 3-A.

The City Council went into closed session at 6:05 p.m.

8. EXECUTIVE SESSION: Personnel – Confirm appointment of Director of Finance, as per G.C. Section 551.074.

The meeting was reconvened into open session at 6:13 p.m.

9. Open for action, if any, on Item No. 8.

Council member Brophy moved to accept the recommendation for appointment of Pam Curbow as Director of Finance. The motion was seconded by Council member Norton and unanimously passed.

10. Adjourn.

Mayor Van Horn adjourned the meeting at 6:13 p.m.

Mayor Roger Van Horn
City Council
City of Nacogdoches

ATTEST:

Lila Fuller, City Secretary

Minutes approved April 16, 2013



ITEM NO. 5-B

CITY OF NACOGDOCHES AGENDA INFORMATION SHEET:

PROJECT: CONSENT AGENDA: Consider purchase of a new 2013 Caterpillar Model 420F C4EX Backhoe Loader from Holt Caterpillar.

MEETING DATE: April 16, 2013

DESCRIPTION: This purchase will be made through Buyboard from Holt Caterpillar. This new backhoe will replace existing backhoe loader equipment that is past its life expectancy and is consistently non-functioning and needing repairs.

COST: \$99,515.00

BUDGET AMENDMENT REQUIRED? No

FUNDING FROM CURRENT BUDGET

FUNDING:	Acct. Name & No.	Adopted Budget	Balance	Requested
	Capitol Purchase	\$100,000	\$100,000	\$99,515.00

SCHEDULE:

RECOMMENDED ACTION: Purchase the 2013 Caterpillar from Holt Caterpillar.

CITY CONTACT: Russell D. Grubbs, Water Utilities Manager

ATTACHMENTS:

CITY OF NACOGDOCHES AGENDA INFORMATION SHEET:

PROJECT: CONSENT AGENDA: Consider approving a recommendation to award an annual retail fuel card service contract to Denny Oil Company.

MEETING DATE: April 16, 2013.

DESCRIPTION: The City solicited formal competitive bids to establish a retail fuel card service contract to support citywide fleet operations for the next five years. Only two vendors responded to the fuel bid advertisement - Denny Oil Company and Morgan Oil Company. The returned bids were first evaluated for specification compliance and then for pricing. Denny Oil Company submitted the lowest bid meeting specifications.

The apparent low bidder, Morgan Oil Company, was determined to be non-responsive due to their failure to include the state's motor fuel tax in their constant (i.e., bid price.) The advertised specifications clearly states that bidders shall (mandatory language) include the state of Texas \$0.20 gallon motor fuels tax for gasoline and diesel in their constant (ref. para. 12.2 of attached bid specifications.) Morgan Oil bid their constant, for Item No. 1 (gasoline) and Item No. 2 (diesel), at \$0.07 per gallon (see attached.)

COST: The initial contract has a projected annual cost of \$563,240 and the option to renew the contract annually over the next four years.

BUDGET AMENDMENT REQUIRED?: No

FUNDING:	Acct. Name & No.	Original Budget	Requested
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SCHEDULE: Implement contract upon Council approval.

RECOMMENDED
ACTION: Approve award recommendation.

CITY CONTACT: Jim Jeffers
City Manager
jjeffers@ci.nacogdoches.tx.us

ATTACHMENTS: Bid Tabulation Sheet.

SUBMIT BID TO:
CITY OF NACOGDOCHES, TEXAS
PURCHASING DEPARTMENT

MAILING ADDRESS:
P O BOX 635030
NACOGDOCHES, TEXAS 75963
EXPRESS MAIL ADDRESS:
202 E PILAR STREET
NACOGDOCHES, TEXAS 75963

CONTACT PERSON:
Gary Balsden, CPPB, CTPM

TEL: 936-559-2528
FAX: 936-559-2909
balsdeng@ci.nacogdoches.tx.us



CITY OF NACOGDOCHES, TEXAS

INVITATION FOR BIDS

TITLE:
Retail Fuel Card Service

BID NUMBER:
2013111-004

BID OPENING:
April 4, 2013 @ 2:00 PM

PRE BID DATE, TIME AND LOCATION:
NONE

BID F.O.B. DESTINATION

Enter Bidder Name:

DOUG JORDAN

Enter Company Name:

MORGAN OIL COMPANY

Enter Mailing Address:

P.O. BOX 630005 NACOGDOCHES TX 75963-0005

Enter the following information:

Telephone Number: (936) 564 - 4801

Fax Number: (936) 564 - 1085

Email Address: JRMOR6@ATT.NET

Federal ID Number: 751679513

IN COMPLIANCE WITH THIS SOLICITATION, THE UNDERSIGNED BIDDER HAVING EXAMINED THE INVITATION TO BID (INCLUDING THE GENERAL TERMS AND CONDITIONS FOUND ON THE REVERSE SIDE OF THIS PAGE) AND SPECIFICATIONS, AND BEING FAMILIAR WITH THE CONDITIONS TO BE MET, HEREBY SUBMITS THE FOLLOWING BID FOR FURNISHING THE MATERIAL, EQUIPMENT, LABOR AND EVERYTHING NECESSARY FOR PROVIDING THE ITEMS LISTED ON THE ATTACHED BID FORM AND AGREES TO DELIVER SAID ITEMS AT THE LOCATIONS AND FOR THE PRICES SET FORTH ON THE BID FORM. AN INDIVIDUAL AUTHORIZED TO BIND THE COMPANY MUST SIGN THE FOLLOWING SECTION. FAILURE TO EXECUTE AND SIGN THIS PORTION MAY RESULT IN BID REJECTION.


Authorized Signature


Print/Type Name

V.P.

Title

4-4-13

Date

NOTE: Any questions concerning these bid documents should be emailed to the contact person listed above prior to the bid opening date and time. All questions, if any, and corresponding answers will be posted on the City's website at: <http://www.ci.nacogdoches.tx.us/> (click on the "Public Information" link under the Menu tab, then click on "Bid Notices.") Addenda, if any, will also be posted on this site.

THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR RESPONSE. FAILURE TO RETURN THIS PAGE WITH YOUR BID RESPONSE MAY RESULT IN DISQUALIFICATION OF YOUR BID. FAX RESPONSES WILL NOT BE ACCEPTED.

**PART I
BID FORM**

Item No.	Description	Qty	UOM	Unit Price	Extension
1.	<p>Retail fuel service, using vendor furnished retail fuel card for Gasoline, unleaded, regular grade, minimum 87 octane rating. The service shall be performed in accordance with Specification No. 2013111-004, revised 3/15/2013, 5 pages (attached).</p> <p>Bidder shall breakdown their selling price (per gallon) as follows:</p> <p>Posted Terminal Rack Price: \$ <u>2.716</u></p> <p>Vendor's Constant: \$ <u>.07</u></p> <p>Total selling price per gallon (insert amount in Unit Price block): \$ <u>2.786</u></p>	100,000	Gal	\$ <u>2.786</u>	\$ <u>278,600.</u>
2.	<p>Retail fuel service, using vendor furnished retail fuel card for Diesel, ultra-low sulfur (15 ppm and under), fuel. The service shall be performed in accordance with Specification No. 2013111-004, revised 3/15/2013, 5 pages (attached).</p> <p>Bidder shall breakdown their selling price (per gallon) as follows:</p> <p>Posted Terminal Rack Price: \$ <u>3.029</u></p> <p>Vendor's Constant: \$ <u>.07</u></p> <p>Total selling price per gallon (insert amount in Unit Price block): \$ <u>3.099</u></p>	75,000	Gal	\$ <u>3.099</u>	\$ <u>232,425</u>

1. In the space provided on the "Bid Form" above, enter the refiner's posted terminal rack price for a selected date within the time frame of **March 18, 2013 thru April 4, 2013**. Attach copies of the posted terminal rack pricing for the selected date (within this time period) to your bid.
2. Selling price equals the total of the posted terminal rack price and the vendor's constant. For bid evaluation purposes, the selling price multiplied by the estimated annual quantity will determine the lowest bid price per gallon and will be used as one of several factors in determining the lowest overall bid or best value to the City.
3. Enter name, telephone number, and email address of person to contact to handle fuel card issues, etc.

Name: AMBER RECTOR

Telephone Number: 936-564-4801 Email address: morgan-arector1966@att.net

4. Enter name, telephone number and email address of person to contact at bidder's terminal (refinery) who can verify terminal rack price(s) on a given delivery date.

Name: JOE FIFE Chevron USA

Telephone Number: 903-549-2520 Email address: joe.fife@chevron.com

THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR RESPONSE. FAILURE TO RETURN THIS PAGE WITH THE BID MAY RESULT IN DISQUALIFICATION OF THE BID. FAX RESPONSES WILL NOT BE ACCEPTED.

SUBMIT BID TO:
CITY OF NACOGDOCHES, TEXAS
PURCHASING DEPARTMENT

MAILING ADDRESS:
P O BOX 635030
NACOGDOCHES, TEXAS 75963
EXPRESS MAIL ADDRESS:
202 E PILAR STREET
NACOGDOCHES, TEXAS 75963



CITY OF NACOGDOCHES, TEXAS

INVITATION FOR BIDS

CONTACT PERSON:
Gary Baisden, CPPB, CTPM

TEL: 936-559-2528
FAX: 936-559-2909
baisden@gci.nacogdoches.tx.us

TITLE:
Retail Fuel Card Service

BID NUMBER:
2013111-004

BID OPENING:
April 4, 2013 @ 2:00 PM

PRE BID DATE, TIME AND LOCATION:
NONE

BID F.O.B. DESTINATION

Enter Bidder Name:

John R. Rudisill

Enter Company Name:

Denny Oil Co. Inc.

Enter Mailing Address:

P.O. Box 631626 Nacogdoches, TX 75963-1626

Enter the following information:

Telephone Number: (936) 564 - 4697

Fax Number: (936) 560 - 4382

Email Address: Sales @ dennyoil.com

Federal ID Number: 75-1659781

IN COMPLIANCE WITH THIS SOLICITATION, THE UNDERSIGNED BIDDER HAVING EXAMINED THE INVITATION TO BID (INCLUDING THE GENERAL TERMS AND CONDITIONS FOUND ON THE REVERSE SIDE OF THIS PAGE) AND SPECIFICATIONS, AND BEING FAMILIAR WITH THE CONDITIONS TO BE MET, HEREBY SUBMITS THE FOLLOWING BID FOR FURNISHING THE MATERIAL, EQUIPMENT, LABOR AND EVERYTHING NECESSARY FOR PROVIDING THE ITEMS LISTED ON THE ATTACHED BID FORM AND AGREES TO DELIVER SAID ITEMS AT THE LOCATIONS AND FOR THE PRICES SET FORTH ON THE BID FORM. AN INDIVIDUAL AUTHORIZED TO BIND THE COMPANY MUST SIGN THE FOLLOWING SECTION. FAILURE TO EXECUTE AND SIGN THIS PORTION MAY RESULT IN BID REJECTION.

Authorized Signature

John R. Rudisill

Print/Type Name

President

Title

4-4-2013

Date

NOTE: Any questions concerning these bid documents should be emailed to the contact person listed above prior to the bid opening date and time. All questions, if any, and corresponding answers will be posted on the City's website at: <http://www.ci.nacogdoches.tx.us/> (click on the "Public Information" link under the Menu tab, then click on "Bid Notices.") Addenda, if any, will also be posted on this site.

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**PART I
BID FORM**

Item No.	Description	Qty	UOM	Unit Price	Extension
1.	Retail fuel service, using vendor furnished retail fuel card for Gasoline, unleaded, regular grade, minimum 87 octane rating. The service shall be performed in accordance with Specification No. 2013111-004, revised 3/15/2013, 5 pages (attached). Bidder shall breakdown their selling price (per gallon) as follows: Posted Terminal Rack Price: \$ <u>2.7395</u> Vendor's Constant: \$ <u>.30</u> ← Total selling price per gallon (insert amount in Unit Price block): \$ <u>3.0395</u>	100,000	Gal	\$ <u>3.0395</u>	\$ <u>303,950</u> ⁰⁰
2.	Retail fuel service, using vendor furnished retail fuel card for Diesel, ultra-low sulfur (15 ppm and under), fuel. The service shall be performed in accordance with Specification No. 2013111-004, revised 3/15/2013, 5 pages (attached). Bidder shall breakdown their selling price (per gallon) as follows: Posted Terminal Rack Price: \$ <u>3.1572</u> Vendor's Constant: \$ <u>.30</u> ← Total selling price per gallon (insert amount in Unit Price block): \$ <u>3.4572</u>	75,000	Gal	\$ <u>3.4572</u>	\$ <u>259,290</u> ⁰⁰

1. In the space provided on the "Bid Form" above, enter the refiner's posted terminal rack price for a selected date within the time frame of **March 18, 2013 thru April 4, 2013**. Attach copies of the posted terminal rack pricing for the selected date (within this time period) to your bid.

2. Selling price equals the total of the posted terminal rack price and the vendor's constant. For bid evaluation purposes, the selling price multiplied by the estimated annual quantity will determine the lowest bid price per gallon and will be used as one of several factors in determining the lowest overall bid or best value to the City.

3. Enter name, telephone number, and email address of person to contact to handle fuel card issues, etc.

Name: Cindy Galyon
Telephone Number: 936-564.4697 X 203 Email address: Sales@dennyoil.com

4. Enter name, telephone number and email address of person to contact at bidder's terminal (refinery) who can verify terminal rack price(s) on a given delivery date.

Name: JACK SEARS EXXON DIST. MGR.
Telephone Number: 214-342 1480 Email address: JACK.d.sears@EXXONmobil.com

THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR RESPONSE. FAILURE TO RETURN THIS PAGE WITH THE BID MAY RESULT IN DISQUALIFICATION OF THE BID. FAX RESPONSES WILL NOT BE ACCEPTED.

11.3.6. Failure to supply the above requested information with the IFB may disqualify the bid from consideration for award.

12. CONSTANT: The vendor's constant shall be the difference between the posted terminal rack price per gallon and the selling price per gallon. The vendor's constant shall:

12.1. Be bid per gallon and entered in the designated space on the IFB.

12.2. Include the state of Texas \$0.20 per gallon motor fuels tax on gasoline and diesel, the state of Texas petroleum storage tank remediation fund fee, all loading fees, all freight charges, all delivery fees, Leaking Underground Storage Tank (LUST) fee, Oil Spill Liability Trust Fund (OSLTF) fee, other operational overhead, and the vendor's profit margin.

13. SELLING PRICE: The selling price shall be the sum of the posted terminal rack price and the vendor's constant (as defined in paragraphs 11 and 12). The selling price shall:

13.1. Be bid per gallon based on the posted terminal rack price corresponding to the source refinery used by the vendor within the time frame specified on the IFB.

13.2. Be entered in the unit price column of the IFB.

13.3. Remain in effect throughout the initial contract term and any subsequent contract extension(s.)

13.4. One bid price only for each line item on the IFB. The price shall apply to all purchases regardless of retail fuel location.

14. SELLING PRICE FLUCTUATIONS: Fluctuations of the selling price are expected throughout the term of the contract and shall be directly related to fluctuations in the posted terminal rack price.

15. AWARD: Any contract awarded pursuant to this solicitation shall be awarded to the responsible bidder whose bid response meets the minimum requirements and criteria set forth in this IFB and provides the lowest price or best value to the City.

15.1. COOPERATIVE PURCHASING: The City of Nacogdoches participates in the State of Texas Cooperative Purchasing Program (CO-OP) administered by the Texas Comptroller of Public Accounts.

15.1.1. The City will include the state retail fuel contract pricing in the bid tabulation and award to the responsible bidder or state contract vendor who provides the lowest overall bid or best value to the City.

15.1.2. Bidders should note that the City may make an award directly to a state contract vendor without going through the competitive sealed bid process and without receiving a response from a CO-OP vendor to an IFB.

15.2. The bidder shall complete Attachment A, Bid Evaluation Questionnaire, and return the Attachment with their bid response. Failure to return Attachment A with the IFB may disqualify the bid from further consideration.

15.2.1. A bidder receiving an award under this solicitation shall provide a retail fuel card with the minimum features and/or capabilities for which they indicated 'yes' on Attachment A.

16. INVOICING: The vendor shall submit an itemized invoice to the City each month for the previous month's fuel purchases.

16.1. The invoice shall have a cover page, with vendor's invoice number, invoice date and total invoice amount, and include transaction summary pages showing the vehicle number, date of purchase, transaction number, purchase location, quantity purchased, selling price, and product description for each sale.

16.2. Only the prices stated on the purchase order will be honored for payment.

16.3. All invoices shall be accompanied by a copy of all specified posted terminal rack price document(s) which shall be dated the same date as the fuel purchased. Vendor may email the documentation to the Program Administrator in lieu of submitting the posted terminal rack price documents with the invoice.

CITY OF NACOGDOCHES AGENDA INFORMATION SHEET:

PROJECT: Consider approval of three (3) Change Orders for the drilling and construction of Well 13

MEETING DATE: April 16, 2013

DESCRIPTION: During the drilling and testing of Well 13, several conditions were encountered that required changes in the materials and testing of the well.

- i The Test hole was extended 70 feet to look for the bottom of the aquifer sand. Additional logging and drilling were required.
- i The final well screen size was modified from 12" diameter to 14" diameter and lengthened to maximize water production capacity.
- i The well was deepened by 80 feet to maximize production capacity. This required additional column pipe, a larger motor, larger electrical components and more casing.

When the construction of a water well is bid, the lengths of casing, liners and screens are only estimated. Each well is actually evaluated while drilling a Test Hole where the actual depths and lengths of materials can be exactly determined. It is usual for the actual material quantities to vary after drilling the test hole so that the final well can maximize the production of water available in the aquifer at that particular location.

Funds are available in the project budget. The total budget for Well 13 is \$1,400,000 to include the deep well, tank and treatment facilities. The original contract for Weisinger Inc. to drill the well was \$684,400. This change order would modify the contract price to \$751,650.

COST: \$82,100

BUDGET AMENDMENT REQUIRED?: No

FUNDING FROM CURRENT BUDGET

FUNDING:	Acct. Name & No.	Adopted Budget	Requested
	30.175.03	\$1,400,000	\$82,100
	Tanks & Wells		

RECOMMENDED

ACTION: Staff recommends approval of a Change Order in the amount of \$82,100 for Weisinger Inc. contract for Well 13.

CITY CONTACT: Steve Bartlett, P.E., City Engineer

ATTACHMENTS: None

CITY OF NACOGDOCHES AGENDA INFORMATION SHEET:

PROJECT: Receive presentation regarding housing issues.

MEETING DATE: April 16, 2013

DESCRIPTION: Nacogdoches, like all college towns, has struggled with providing rental housing for all its residents in a way that meets the lifestyle choices of each population group. Additionally, Nacogdoches' large cohort of college aged residents fuels a need for a high percentage of rental housing. As traditional single family neighborhoods age, the rate of owner occupied homes tends to decrease, converting to rental properties. This transformation inevitably causes rifts between the long time full-time residents and the new renters in the neighborhood. University towns have the additional issue of the large population of student renters who are living on their own for the first time, and might be naïve to the issues of renter's rights to safe housing, property maintenance, and zoning laws.

Several options exist to attempt to resolve these diverse issues related to housing. None of these options will resolve the issues entirely on their own. Likely, a combination of several options will provide the best results for our community.

Staff will present pieces of the housing issue at several Council meetings. The first presentation will cover demographics and housing statistics. The second presentation will provide options for Council to consider and provide direction to staff to pursue. Then, at a later meeting, the Council will be presented ordinances and programs to adopt. Additional public hearings at Planning and Zoning Commission meetings and town hall meetings will also be held.

COST: N/A

SCHEDULE: Demographics and Statistics – April 2, 2013
Ordinance and program options – April 16, 2013
Ordinance and program adoption – May 7, 2013

RECOMMENDED
ACTION: None at this time

CITY CONTACT: Larissa Philpot, City Planner; 559-2572, philpotl@ci.nacogdoches.tx.us

ATTACHMENTS: None