



**NOTICE OF REGULAR MEETING AND AGENDA
Nacogdoches City Council**

5:30 p.m., Tuesday, January 15, 2013

City Council Room – City Hall - 202 E. Pilar Street

**PLEASE LIMIT PRESENTATIONS TO THREE MINUTES
(UNLESS PRIOR APPROVAL IS OBTAINED)**

1. Call to order.
2. Invocation.
3. **PRESENTATIONS AND RECOGNITIONS:**
 - A. Receive Union Pacific Train Town designation sign and proclamation from Union Pacific Representative. (Mayor)
4. Items to be removed from Consent Agenda.
5. **CONSENT AGENDA:** Items included under the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations as reflected in the minutes of this meeting.
 - A. Consider approval of minutes from regular session of December 18, 2012. (City Secretary)
 - B. Consider approving a three-year service agreement for the ongoing maintenance and servicing of the City's emergency standby generators. (Purchasing Manager)
 - C. Consider acceptance of gift of Lot 2-E, Block 51 from HCRM, LP. (City Engineer)
 - D. Consider the purchase of three (3) 2013 Ford F-150 trucks from Tipton Ford for the Water Utilities Department. (Water Utilities Manager)

REGULAR AGENDA:

6. Consider a resolution showing support for Nacogdoches' designation as the "Garden Capital of Texas", during the 83rd Legislative Session, filed by Representative Travis Clardy. (Main Street Manager)
7. Consider changes to Nacogdoches Convention and Visitors Bureau Bylaws: Article IV – "Board of Directors, Composition and Terms"; Article V – "Officers of the Board of Directors, Secretary/Treasurer"; Article VIII – "Committees, Nominating Committee"; Article XI – "Budget". (CVB Director)

8. Consider executing a tax abatement agreement for Reinvestment Zone 28 located at 116 S. Pecan Street. (Main Street Manager)
9. Review work of the I-69 Scoping Committee and reaffirm City support of I-69. (City Manager)
10. Consider award of professional engineering contracts to SCS Engineers for landfill design and construction phase services. (City Engineer)
11. Consider selection and award of a professional engineering contract to Schaumburg and Polk, Inc. for the construction phase services of the Douglass Road Sewer Line - 2012 Community Development Block Grant CDBG 712249. (City Engineer)
12. Consider the following board appointments:
 - A. Convention and Visitors Board
 - B. Building Standards Commission
 - C. Airport Advisory Board
 - D. Industrial Development Authority
 - E. Main Street Advisory Board
 - F. Health Code Advisory Committee
 - G. Pine Grove Cemetery Board
 - H. Zoning Board of Adjustments

13. Adjourn.


Lila Fuller, City Secretary



This agenda is posted as required under G. C. Section 551.041. For more information or a copy of the Open Meetings Act, please contact the Attorney General of Texas at 1-800-252-8011; the City Secretary at 936/559-2504 or visit the City of Nacogdoches web site at www.ci.nacogdoches.tx.us.

The Nacogdoches City Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (936) 559-2504 or FAX (936) 559-2912 for further information.

CERTIFICATION

I certify that the above notice of meeting was posted in the directory outside of City Hall, 202 E. Pilar Street, Nacogdoches, Texas on Friday, January 11, 2013 at 5:00 p.m.

Lila Fuller, City Secretary

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the directory outside of City Hall on the ____ day of January 2013.

Name: _____ Title: _____

ITEM NO. 3-A

CITY OF NACOGDOCHES AGENDA INFORMATION SHEET:

PROJECT: Receive Union Pacific Train Town designation sign and proclamation from Union Pacific Representative

MEETING DATE: January 15, 2013

DESCRIPTION: As part of the 150th anniversary of the beginning of the Union Pacific Railroad, UP is inviting towns along the railroad to join their "Train Town USA" registry. This registry is open to all incorporated communities located along Union Pacific tracks or terminals. Because of the long and important history of the railroad in Nacogdoches, our City has been designated as a Union Pacific Train Town. Representatives from Union Pacific will present the City of Nacogdoches with a Train Town proclamation and a Train Town sign to be displayed at the Nacogdoches Railroad Depot.

COST: None

SCHEDULE: N/A

RECOMMENDED ACTION: Receive presentation of Union Pacific Train Town designation

CITY CONTACT: Brian W. Bray, Director of Community Services, 936-559-2935, brayb@ci.nacogdoches.tx.us

ATTACHMENTS: Train Town USA application

Union Pacific Train Town Application Narrative

Submitted to Union Pacific: 10/30/12

Since Paul Bremond laid track from Houston to Nacogdoches County in 1883, Railroads have been a part of Nacogdoches history. From the start, the railroad became a cornerstone for the City of Nacogdoches. In 1880 the population of Nacogdoches was a mere 400 people, but, according to a Nacogdoches newspaper, the population had skyrocketed to 1,200 residents and had a, "large supply and variety of businesses" by 1884. The arrival of the railroad in May of 1883 was a celebrated event, which was commemorated by banquets, bands, barbeques and speeches. The first railroad to come through Nacogdoches was the Houston East & West Texas (HE&WT) with its ten locomotives, eight passenger cars, four baggage cars, 546 freight cars and twelve handcars. With the railroad came the shift in the Nacogdoches economy from farming and cotton growing to lumber and other industries. The HE&WT operated for many years on a three-foot narrow gauge track, rather than the standard four feet, eight inches and was given the nickname "Hell Either Way Taken" because of the bumpy ride passengers could expect. In an effort to standardize the railroad, in 1894 the entire line was changed from six-foot ties to eight-foot ties in one day, without interrupting the passenger train schedule. Nacogdoches became a major crossroads for the railroad in 1903, when the Texas and New Orleans line, the T&O, laid tracks from Beaumont to Dallas going through Nacogdoches. The Houston East and West Texas operated under its own name until 1934, when it became part of the Southern Pacific Railway Line. The Nacogdoches Railroad Depot, which is today owned by the City of Nacogdoches, was constructed in 1911 and replaced a wooden depot that had burned to the ground, after being struck by lightning in 1910. The Nacogdoches Railroad Depot is the only surviving depot on the old HE&WT line and was listed on the National Register of Historic Places in 1992. The Nacogdoches Railroad Depot has seen many things in its lifetime: tourist arriving for the opening of Aqua Vitae Park in 1910, families traveling to Shreveport to see the Ringling Brothers Circus, young men leaving and arriving home from World War I and II, Women's Auxiliary Corps volunteers arriving during WWII and many other everyday people on their travels. After WWII and the growing popularity of cars, the amount of passengers traveling on the railroad declined, and the Southern Pacific stopped passenger service to the Nacogdoches Depot on August 4, 1954. The Nacogdoches Railroad Depot has been converted into a museum depicting the importance of all transportation in the early development of Nacogdoches.

ITEM NO. 5-A

CITY OF NACOGDOCHES AGENDA INFORMATION SHEET:

PROJECT: **CONSENT AGENDA:** Consider approval of minutes from regular session of December 18, 2012.

MEETING DATE: January 15, 2013

CITY CONTACT: Lila Fuller, City Secretary - 559-2504

ATTACHMENTS: Minutes

MINUTES
Regular Session
Nacogdoches City Council
December 18, 2012 – 5:30 p.m.
City Council Room – City Hall
202 E. Pilar Street

Regular Session:

Those Present:

Mayor Roger Van Horn; Council members Shelley Brophy, Roy Boldon and Bob Dunn; City Manager Jim Jeffers, City Attorney Rob Atherton and City Secretary Lila Fuller.

Call to Order.

Mayor Van Horn at 5:30 p.m. A quorum was established. Council member Norton had an excused absence.

2. Invocation.

Mayor Van Horn gave the invocation.

3. Presentations and Recognitions.

None.

4. Items to be removed from the Consent Agenda.

Council member Dunn asked for clarification on some of the improvements to be made at the airport under Agenda Item 5-C but this item was not removed from the Consent Agenda.

5. CONSENT AGENDA: Items included under the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations as reflected in the minutes of this meeting.

A. Consider approval of minutes from regular session of December 4, 2012.

Approved as submitted.

B. Consider award for purchase of asphalt and limestone base products for Street Department.

Bid awarded to Longview Asphalt in the amounts of \$75.00 for asphalt and \$33.00 for limestone base product.

C. Consider approval of 2013 Airport Maintenance Program (RAMP) Grant project proposal for improvements at the A.L. Mangham, Jr. Regional Airport.

Approved proposed projects as presented with a 50/50 City match.

1	Herbicide/Pesticide	Bi-yearly application to airport grounds, will include fence line.	\$ 6,000
2	Maintain Storm Water Pollution Prevention Plan (SWPPP)	Mandatory maintenance.	\$ 5,000
3	Update Spill Prevention Control and Countermeasure Plan	Mandatory update.	\$ 2,000

Minutes unofficial until approved by City Council

4	Airport Light Repair and Maintenance	Runway, taxiway and ramp lighting repair and maintenance.	\$ 6,000
5	Hot water heater replaced - FBO	Hot water heater is corroded and leaking in ceiling of FBO building.	\$ 900
6	Airport cameras maintenance and replacement.	Maintenance and replacement of existing airport security cameras.	\$ 4,200
7	Signage for self-serve fuel farm.	Update electronic display signage for self-serve fuel farm.	\$ 4,600
8	Window tinting - FBO building	Window tint for City FBO building.	\$ 800
9	Replace chain link gates	Replace chain link gates at airport entrances.	\$10,500
10	Airport fencing	Barbed wire fencing on north and west side of airport.	\$60,000
	Total Project Cost:		\$100,000

D. Consider appointment of Labor Standards Officer for CDBG Contract No. 712249.

Stacy Corley, Grant Coordinator was appointed Labor Standards Officer for CDBG Contract No. 712249.

Council member Brophy moved to accept the consent agenda as presented. The motion was seconded by Council member Boldon and unanimously passed.

REGULAR AGENDA:

6. PUBLIC HEARING: Consider an ordinance creating Reinvestment Zone #28 located at 116 S. Pecan Street.

Sarah O'Brien, main street manager explained that extensive renovations had been made to the building located at 116 S. Pecan Street to improve the structural integrity of the building. The owner, J.W. Ramshur has proposed continued renovations to the structure which will exceed \$250,000 with plans for a first floor restaurant and a 2nd floor residential living space.

Ms. O'Brien outlined the criteria to qualify for tax abatement, which Mr. Ramshur met. She stated staff was recommending the creation of RZ #28 for the property located at 116 S. Pecan in order to qualify for tax abatement in the future.

The city council commented on their pleasure that the Ramshur's had decided to invest in downtown Nacogdoches and save such a historical structure.

Mayor Van Horn opened the public hearing. There being no one present desiring to speak, the public hearing was closed.

Council member Brophy moved to adopt an ordinance creating Reinvestment Zone #28 for the property located at 116 S. Pecan Street. The motion was seconded by Council member Dunn and unanimously passed. (Ordinance No. 1616-12-12)

7. Consider ratifying the Main Street Advisory Board bylaws to add representatives from the Main Street Merchants Group and NEDCO as ex officio members of the Main Street Board.

Sarah O'Brien, main street manager, explained the bylaw revisions would allow for proper representation from the newly formed Friends of Main Street Merchants group on the Main Street Advisory Board, as well as allow a representative from NEDCO to serve as an ex-officio member. She stated the Friends of Main Street group would replace the Downtown Business Association January 1st and would allow for greater representation from downtowners and help brand the Main Street program more effectively.

Council member Dunn stated he felt the name “Friends of Main Street” was exclusive and might be perceived that support was only given to Main Street businesses rather than all of downtown.

Ms. O’Brien stated different levels of support had been created to include all areas of downtown.

Council member Dunn moved to approve the Main Street Advisory Board bylaws as presented. The motion was seconded by Council member Brophy and unanimously passed.

8. Consider partial street closure of Reedy Street.

City Engineer Steve Bartlett stated the southern 198.33 feet of Reedy Street had never been paved or developed and contains no utilities. It was platted as a street in a subdivision many years ago and Bright Coop, Inc. owns the property on both sides and at the end of the portion of Reedy Street. He stated engineering saw no need to develop this portion of Reedy Street in the future and recommends abandoning the street and the property will revert to the adjoining property owner, Bright Coop, Inc.

Council member Dunn moved to adopt an ordinance abandoning the southern 198.33 feet of Reedy Street as presented. The motion was seconded by Council member Boldon and unanimously passed. (Ordinance No. 1615-12-12)

9. Consider award of bid for the Contract 3A Wastewater Improvements TWDB CWSRF 3253-04-Contract 3A.

City Engineer Bartlett stated this construction contract includes the replacement of over 10,000 linear feet of sanitary sewer lines and is the last in a series of projects that have been funded through a low interest loan package administered by Texas Water Development Board. Bartlett explained they requested bids on a base bid amount, as well as additive alternates in the event bids came in lower than anticipated. Duplichain Contractors submitted a base bid of \$939,109.20 and additive alternates of \$135,551.00 for a total contract proposal of \$1,074,660.20.

Council member Brophy moved to award the bid for Contract 3A Wastewater Improvements TWDB CWSRF 3253-04-Contract 3A to Duplichain Contractors in the total bid amount of \$1,074,660.20 as presented. The motion was seconded by Council member Dunn and unanimously passed.

10. Adjourn.

Mayor Van Horn adjourned the meeting at 5:48 p.m.

Mayor Roger Van Horn
City Council
City of Nacogdoches

ATTEST:

Lila Fuller, City Secretary

Minutes approved January 15, 2013

CITY OF NACOGDOCHES AGENDA INFORMATION SHEET:

PROJECT: **CONSENT AGENDA:** Consider approving a three-year service agreement for the ongoing maintenance and servicing of the City's emergency standby generators.

MEETING DATE: January 15, 2013.

DESCRIPTION: The City desires to enter into a contract with Clifford Power Systems, Inc., for the ongoing maintenance and servicing of the City's 22 emergency standby generators. The contract will be for 36-months with the option to renew for two additional one-year periods (five years total). Upon award, the vendor will be required to conduct quarterly inspections and perform annual maintenance activities on each of the City's emergency standby generators. The service and related maintenance activities will be performed on an ongoing basis to ensure all of the City's pad-mounted, emergency standby generators are ready for immediate and sustained operations during unexpected power outages.

COST: Estimated \$164,130 (or \$32,826.00/year) over five year contract term.

BUDGET AMENDMENT REQUIRED?: No

FUNDING:	Acct. Name & No.	Original Budget	Requested
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SCHEDULE: Initiate contract agreement with vendor upon Commission approval.

**RECOMMENDED
ACTION:** Approve contract agreement with Clifford Power Systems, Inc.

CITY CONTACT: Gary Baisden, CPPB, CTPM
Purchasing Manager
baisdeng@ci.nacogdoches.tx.us

ATTACHMENTS: None.

CITY OF NACOGDOCHES AGENDA INFORMATION SHEET:

PROJECT: **CONSENT AGENDA:** Consider acceptance of gift of Lot 2-E, Block 51 from HCRM, LP

MEETING DATE: January 15, 2013

DESCRIPTION: Lot 2-E, Block 51 is a small sliver of Muckleroy property stranded on the west side of University Drive (south of the Master Gardeners' main efforts) when University Drive was built. Apparently the family did not realize its existence until recently and wishes to donate it to the City. The sliver is unusable to the family and would help complete the old Burgess Poultry/Valmac tract owned by the City west of University Drive.

Glen Collier of Hydrex Environmental, Inc. has checked the property for environmental purposes and no environmental issue of which the City should be concerned was found.

This sliver of property is owned by the Muckleroy's limited partnership, HCRM, LP. The deed (copy attached) is a Special Warranty Deed which means that the Muckleroy's only warrant that their limited partnership, HCRM, LP, has not diminished title while it has had the property. So, in effect the back title to the property is unknown, though there is no exception for debts or liens on the property. In any event the City will assume no debt or lien on the property. There may be some small amount of past or current property tax which will be owed for 2012 or prior years for which the City would be responsible.

There is a reservation of oil and gas and no surface waiver, though the sliver is too small for any significant mineral development on the surface.

COST: \$20.00 to record in the Official Public Records of Nacogdoches County, Texas

RECOMMENDED: Acceptance of deed from HCRM, LP

CITY CONTACT: Steve Bartlett, City Engineer

ATTACHMENTS: Copy of Special Warranty Deed
Map of area to be provided by Steve Bartlett

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

SPECIAL WARRANTY DEED

Date: December 17, 2012

Grantor: HCRM, LP, a Texas limited partnership acting by and through its general partner duly authorized to act.

Grantor's Mailing Address:

P.O. Box 631027, Nacogdoches, Nacogdoches County, Texas 75963

Grantee: City of Nacogdoches, Texas

Grantee's Mailing Address:

P.O. Box 635030, Nacogdoches, Nacogdoches County, Texas 75963

Consideration: Grantor's intention to make a gift as a charitable contribution under applicable income tax laws and regulations.

Property (including any improvements):

All that certain tract or parcel of land in the City of Nacogdoches, Nacogdoches County, Texas, and being Lot 2-E in Block 51, as shown on plat of said City in the offices of the Nacogdoches County Central Appraisal District.

Exceptions to Conveyance and Warranty:

Easements, rights-of-way, and prescriptive rights, whether of record or not; all presently recorded restrictions, reservations, covenants, conditions, zoning ordinances, oil and gas leases, right of development, mineral severances, and other instruments, other than liens and conveyances, that affect the property; rights of adjoining owners in any walls and fences situated on a common boundary; any discrepancies, conflicts, or shortages in area or boundary lines; any encroachments or overlapping of improvements; any conditions that would be revealed by a physical inspection and survey of the property.

The Exceptions listed above are solely for the purpose of qualifying the estate conveyed herein and Grantor's warranty of title, and no reference or recital herein shall create, enlarge, extend, ratify, confirm or be the basis for any right, title, estate, claim or demand in favor of any party other than Grantor and Grantee, and their respective heirs, legal representatives, successors and assigns.

Reservations from Conveyance and Warranty:

For Grantor and Grantor's heirs, successors, and assigns forever, a reservation of all oil, gas, and other minerals in and under and that may be produced from the Property. If the mineral estate is subject to existing production or an existing lease, this reservation includes the production, the lease, and all benefits from it.

Grantor, for the consideration and subject to the reservations from and exceptions to

conveyance and warranty, grants, sells, and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns, forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, when the claim is by, through and under Grantor, but not otherwise, except as to the reservations from and exceptions to conveyance and warranty.

When the context requires, singular nouns and pronouns include the plural.

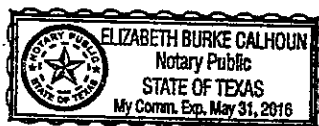
HCRM, LP, acting by and through its General Partner,
Muckleroy Properties, Inc.

By: Morris Muckleroy
MORRIS MUCKLEROY, President

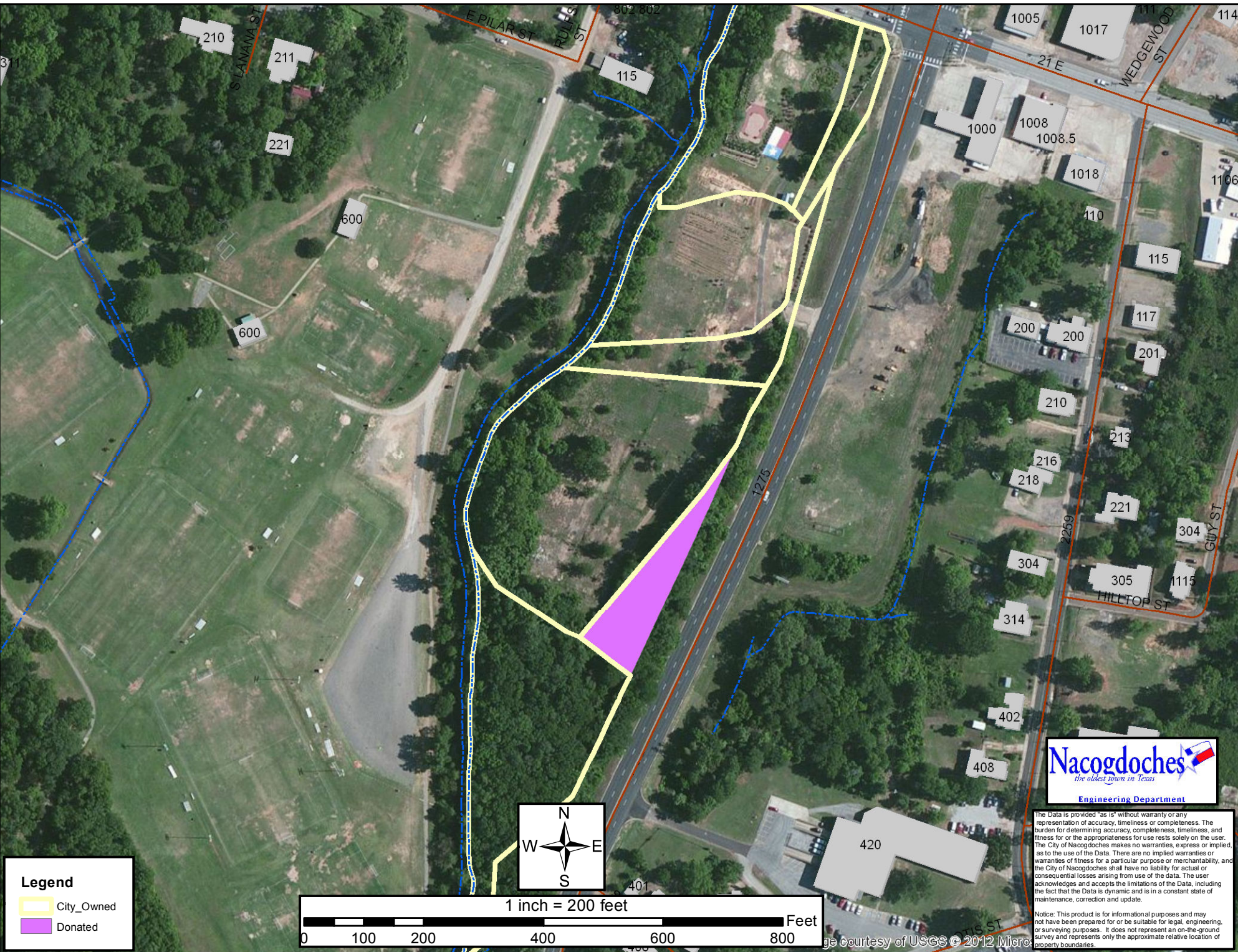
THE STATE OF TEXAS *

COUNTY OF NACOGDOCHES *

This instrument was acknowledged before me on the 17th day of December, 2012, by Morris Muckleroy, President of HCRM, LP on behalf of said limited partnership.



Elizabeth Burke Calhoun
NOTARY PUBLIC, STATE OF TEXAS

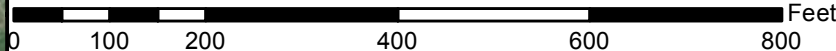


Legend

- City_Owned
- Donated



1 inch = 200 feet



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ITEM NO. 5-D

**CITY OF NACOGDOCHES
AGENDA INFORMATION SHEET:**

PROJECT: **CONSENT AGENDA:** Consider the purchase of a three (3) 2013 Ford F-150 from Tipton Ford for the Water Utilities Department.

MEETING DATE: January 15, 2013

DESCRIPTION: The 2013 Ford F-150s will be used to replace the 2009 Ford Focus' for the Water Utilities Department. The existing vehicles are not capable of efficiently carry out the tasks at hand. The vehicles need to be used to transport tools, equipment, industrial samplers, go off road and maneuver in severe weather for the Water Utilities Department. The Ford Focus' have not been able to handle these requirements efficiently, and needs to be replaced by a full size truck.

COST: \$59,123.55

BUDGET AMENDMENT REQUIRED: NO

FUNDING FROM CURRENT BUDGET

FUNDING:	Acct. Name & No.	Adopted Budget	Balance	Requested
	Capitol Utility Vehicles 30.174.00	\$60,000.00	\$60,000.00	\$59,123.55

SCHEDULE: Immediately upon City Council approval, delivery in March 2013

RECOMMENDED ACTION: Purchase the three (3) 2013 F-150's from Tipton Ford.

CITY CONTACT: Russell D. Grubbs, Water Utilities Manager

ATTACHMENTS: Bid tabulations

BID TABULATIONS

2013 Ford F-150

Tipton Ford	59,123.55
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NO OTHER BIDS

CITY OF NACOGDOCHES AGENDA INFORMATION SHEET:

PROJECT: Consider a resolution showing support for Nacogdoches' designation as the "Garden Capital of Texas," during the 83rd Legislative Session, filed by Representative Travis Clardy.

MEETING DATE: January 15, 2013

DESCRIPTION: Many cities across our great state have been given official designations by the legislature in Austin. To date Nacogdoches has not been the recipient of such a designation. The resolution to be named the Garden Capital of Texas is fitting for a variety of reasons detailed in the resolution. Community partners such as Stephen F. Austin State University, the Nacogdoches Convention & Visitors Bureau, and the Nacogdoches County Chamber of Commerce have given their full support for this designation.

COST: N/A

SCHEDULE: If the resolution is passed, notification will be sent to representatives in Austin.

RECOMMENDED ACTION:

CITY CONTACT: Sarah E. O'Brien, Main Street Manager 936-559-2573, obriens@ci.nacogdoches.tx.us

ATTACHMENTS: A copy of the Resolution is attached.

Resolution No. 1134-1-13
Declaring Support for the Designation of Nacogdoches as the Garden Capital of
Texas by the 83rd Legislative Session

WHEREAS, The Lone Star State is renowned for the beauty and diversity of its many public gardens and parks, and for the dedication of Texans in preserving and sustaining these oases of greenery; and

WHEREAS, While outstanding gardens can be found in many communities throughout the state, the city of Nacogdoches is deserving of particular recognition for the number and variety of its green and flowering public spaces; and

WHEREAS, Nacogdoches is located on the site of a village once occupied by the Nacogdoches Indians, a group of the Caddo people, whose culture was based on farming and gardening; a Spanish mission was established there in 1716 and continued in existence for the better part of six and a half decades; the town has been a civil settlement since 1779, and its situation at the crossroads of two Spanish colonial highways, El Camino Real and El Calle del Norte, made it an early center of multicultural exchange; as early as 1853, the city's gardens were noted in the diary of a famous visitor, Frederick Law Olmsted, the landscape architect who designed New York's Central Park; and

WHEREAS, Today, Nacogdoches helps to preserve the state's horticultural heritage through re-creations of traditional gardens at the Durst-Taylor Historic House and Gardens, the Sterne-Hoya House Museum and Library, Millard's Crossing Historic Village, the Old University Building, and the Spanish Religious Plaza; and

WHEREAS, The city's splendid green spaces also include Eugenia Sterne Park, Margil Park, along the Lanana Creek Trail, the Zion Hill Baptist Church and Oak Grove Cemeteries, and the Pocket Park and the Plaza Principal in the historic downtown; the Liberty Memorial Garden, along Banita Creek, commemorates with dignity and grace the lives lost during the tragic events of 9/11; and

WHEREAS, Nacogdoches is home to Stephen F. Austin State University, which is landscaped with overstory and ornamental trees to maintain the Pineywoods ecosystem and natural beauty of the campus; the university's 128 acres of gardens include the SFA Mast Arboretum, the Pineywoods Native Plant Center, the Gayla Mize Garden, the Jim and Beth Kingham Children's Garden, the Sustainable Community Education Garden, and the Crape Myrtle Garden, which together feature the largest botanical collection in Texas of bald cypress, boxwood, camellias, gardenias, hollies, hydrangeas, magnolias, and maples; each year, the SFA Gardens hosts programs that educate 17,000 people in sustainable gardening and the preservation

of native plants, while the Nacogdoches Independent School District supports initiatives that encourage its students to grow and study gardens on their school grounds; and

WHEREAS, Home of the annual 22-mile Nacogdoches Azalea Trail each March, the community was named the first Azalea City of America by the Azalea Society of America in 2004 and was recertified in 2012; the Ruby M. Mize Azalea Garden on the SFA campus is the largest such garden in the state, with more than 520 species and cultivars on display; the Master Gardeners Club Demonstration Garden, on the former site of Aqua Vitae Park, was developed by the Texas A&M AgriLife Extension Service on behalf of the city and Nacogdoches County; and

WHEREAS, The thoughtful cultivation of the splendor of nature is one of the most sublime expressions of the human spirit, and the skill and devotion with which the city of Nacogdoches has for many years showcased its lovely trees and flowering plants is indeed deserving of special recognition; now, therefore, be it

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NACOGDOCHES THAT:

The City of Nacogdoches fully supports the designation of Nacogdoches as the Garden Capital of Texas by the 83rd Legislative Session.

APPROVED THIS 15th Day of January 2013.

Mayor Roger Van Horn
City Commission
City of Nacogdoches

ATTEST:

Lila Fuller, City Secretary

By: _____

____.C.R. No. _____

CONCURRENT RESOLUTION

1 WHEREAS, The Lone Star State is renowned for the beauty and
2 diversity of its many public gardens and parks, and for the
3 dedication of Texans in preserving and sustaining these oases of
4 greenery; and

5 WHEREAS, While outstanding gardens can be found in many
6 communities throughout the state, the city of Nacogdoches is
7 deserving of particular recognition for the number and variety of
8 its green and flowering public spaces; and

9 WHEREAS, Nacogdoches is located on the site of a village once
10 occupied by the Nacogdoche Indians, a group of the Caddo people,
11 whose culture was based on farming and gardening; a Spanish mission
12 was established there in 1716 and continued in existence for the
13 better part of six and a half decades; the town has been a civil
14 settlement since 1779, and its situation at the crossroads of two
15 Spanish colonial highways, El Camino Real and El Calle del Norte,
16 made it an early center of multicultural exchange; as early as
17 1853, the city's gardens were noted in the diary of a famous
18 visitor, Frederick Law Olmsted, the landscape architect who
19 designed New York's Central Park; and

20 WHEREAS, Today, Nacogdoches helps to preserve the state's
21 horticultural heritage through re-creations of traditional gardens

1 at the Durst-Taylor Historic House and Gardens, the Sterne-Hoya
2 House Museum and Library, Millard's Crossing Historic Village, the
3 Old University Building, and the Spanish Religious Plaza; and

4 WHEREAS, The city's splendid green spaces also include Eugenia
5 Sterne Park, Margil Park, along the Lanana Creek Trail, the Zion
6 Hill Baptist Church and Oak Grove Cemeteries, and the Pocket Park
7 and the Plaza Principal in the historic downtown; the Liberty
8 Memorial Garden, along Banita Creek, commemorates with dignity and
9 grace the lives lost during the tragic events of 9/11; and

10 WHEREAS, Nacogdoches is home to Stephen F. Austin State
11 University, which is landscaped with overstory and ornamental trees
12 to maintain the Pineywoods ecosystem and natural beauty of the
13 campus; the university's 128 acres of gardens include the SFA Mast
14 Arboretum, the Pineywoods Native Plant Center, the Gayla Mize
15 Garden, the Jim and Beth Kingham Children's Garden, the Sustainable
16 Community Education Garden, and the Crape Myrtle Garden, which
17 together feature the largest botanical collection in Texas of bald
18 cypress, boxwood, camellias, gardenias, hollies, hydrangeas,
19 magnolias, and maples; each year, the SFA Gardens hosts programs
20 that educate 17,000 people in sustainable gardening and the
21 preservation of native plants, while the Nacogdoches Independent
22 School District supports initiatives that encourage its students to
23 grow and study gardens on their school grounds; and

24 WHEREAS, Home of the annual 22-mile Nacogdoches Azalea Trail
25 each March, the community was named the first Azalea City of

1 America by the Azalea Society of America in 2004 and was
2 recertified in 2012; the Ruby M. Mize Azalea Garden on the SFA
3 campus is the largest such garden in the state, with more than 520
4 species and cultivars on display; the Master Gardeners Club
5 Demonstration Garden, on the former site of Aqua Vitae Park, was
6 developed by the Texas A&M AgriLife Extension Service on behalf of
7 the city and Nacogdoches County; and

8 WHEREAS, The thoughtful cultivation of the splendor of nature
9 is one of the most sublime expressions of the human spirit, and the
10 skill and devotion with which the city of Nacogdoches has for many
11 years showcased its lovely trees and flowering plants is indeed
12 deserving of special recognition; now, therefore, be it

13 RESOLVED, That the 83rd Legislature of the State of Texas
14 hereby designate Nacogdoches as the official Garden Capital of
15 Texas.

CITY OF NACOGDOCHES AGENDA INFORMATION SHEET:

PROJECT: Consider changes to Nacogdoches Convention and Visitors Bureau Bylaws, Article IV - Board of Directors, Composition and Terms; Article V-Officers of the Board of Directors, Secretary/Treasurer; Article VIII-Committees, Nominating Committee; Article XI-Budget.

MEETING DATE: January 15, 2013

DESCRIPTION: Change City Commission to City Council and Chairman to Chair throughout document.

Change Article VI - Board of Directors, Composition of the bylaws to read "The members may be representative of the following categories:...." and "....shall have the authority to appoint any citizen of the city" deleting "representing the categories stated above." Add "A maximum of 2 consecutive terms may be served. Once a member has been off of the board for a full term, they may be eligible for re-appointment." to Article VI - Board of Directors, Term.

Remove "The Secretary/Treasurer shall present a financial report at each meeting of the Board of Directors and at any other time as deemed necessary" and adding "The Secretary/Treasurer shall cause to be presented a financial report at each meeting of the Board of Directors and at any other time as deemed necessary" under Article V-Officers of the Board of Directors, Secretary/Treasurer.

Add "Nominating Committee" under Article VIII-Committees and add "The Executive Director shall serve as a non-voting member." Also change "Other committees may be appointed as approved by the Board" instead of "by the Chairman". The date of July 15 under Article XI-Budget changed to August 1.

RECOMMENDED ACTION: Approve changes to the Nacogdoches Convention and Visitors Bureau bylaws.

CITY CONTACT:	Melissa Sanford	Jim Jeffers
	936 564 7351	(936) 559-2501
	Melissa@visitnacogdoches.org	jeffers@ci.nacogdoches.tx.us

ATTACHMENTS: Nacogdoches Convention and Visitors Bureau Bylaws can be obtained from the City Manager's Office.

**CONSTITUTION AND BYLAWS
OF THE
NACOGDOCHES CONVENTION AND VISITORS BUREAU**

ARTICLE I

The name of this non-profit corporation shall be NACOGDOCHES CONVENTION AND VISITORS BUREAU.

**ARTICLE II
PURPOSE**

The purpose of this non-profit corporation shall be to encourage, enhance and promote tourism-related business and special events in the Nacogdoches area; to further the promotion of tourism and publicity for the area; and to promote Nacogdoches as a tourist destination throughout the state, regionally, nationally and internationally.

This non-profit corporation shall be strictly non-political insofar as it shall take no part in political campaigns for or against any political party or candidate of any political party.

**ARTICLE III
PLACE OF BUSINESS**

The street address of the registered office of the corporation is 200 E. Main Nacogdoches, TX 75961; the name of its registered agent at such address is Chair~~man~~, Nacogdoches CVB.

**ARTICLE IV
BOARD OF DIRECTORS**

Composition

The affairs of the organization shall be governed by a Board of Directors, which shall be composed on eleven (11) members appointed or removed directly by the City ~~Commission~~ **Council** of the City of Nacogdoches. The members ~~shall~~**may**-be representatives of the following categories:

- One representative from restaurant industry;
- Two representatives from retail merchants (organization at-large);
- One representative from historic interests, restoration or preservation;
- One representative from a bed and breakfast providing bed tax revenues;
- Two representatives from the hotel / motel industry;
- One representative from university interests;
- One representative from minority owned business interests; and
- Two at-large community representatives.

The City ~~Council~~**Commission**-may, in its sole discretion, consider persons recommended by the current board of directors of the Convention and Visitors Bureau or accept applications from the public. The nominations from the board of directors shall always include more individuals than the number of vacant positions available. The City ~~Commission~~**Council** shall not be required to accept any recommendations but shall have the authority to appoint any citizen of the city ~~representing the categories stated above.~~

Terms

The normal terms of the Convention & Visitors Bureau Board members shall be three (3) years, but appointment to the board shall be so arranged that no more than four (4) members shall complete their full term in any one year: **A maximum of 2 consecutive terms may be served. Once a member has been off of the board for a full term, they may be eligible for re-appointment.**

Attendance

Any Director who is absent without excuse for four scheduled or three consecutive regular Board of Directors meetings in a fiscal year shall forfeit his or her membership on the Board. If a Board Member is absent three times or at two consecutive meetings during a fiscal year, the Chair~~man~~ or Vice Chair~~man~~ shall contact said Board member to determine whether the Director desires to continue to serve and to remind the Director to attend the remaining meetings that year.

Excused absences include personal illness, death in the immediate family or travel out of town with notice to the Chair~~man~~, Vice Chair~~man~~ or Executive Director prior to the Board of Directors meeting.

Representation

When any Director who was appointed to represent a business or industry segment is no longer employed in that industry segment for a period of ninety-one (91) consecutive days or more, or if a Director otherwise fails to meet the qualification prescribed by these Bylaws for serving as a Director, said Director shall forfeit his/her seat on the Board.

Vacancies

In the event that a Director forfeits his/her seat or otherwise resigns or vacates his/her position, the Chair~~man~~ shall notify the City Secretary so that the City ~~Commission-Council~~ may appoint a replacement to the position for the appropriate industry segment. The Chair~~man~~ (subject to ratification by the Board of Directors) shall then nominate persons to be presented to the City ~~Commission Council~~ as a non-binding recommendation of potential candidates to fill the remainder of the unexpired term. The nominations shall always include more individuals than the number of vacant positions available. The City ~~Commission- Council~~ may consider persons other than those nominated by the Chair~~man~~.

Qualifications

Each Director elected to **represent** the lodging industry, retail merchants, restaurant industry, bed and breakfast operators and University interests must be an owner, operator or in an upper administrative/management position in his/her organization at the time of his/her nomination and throughout his/her term as a Director.

Board Responsibilities

The Board of Directors is responsible for hiring the CVB Executive Director who will provide financial and activity reports to the Board during its monthly meeting. The CVB Executive Director is an at-will employee.

ARTICLE V OFFICERS OF THE BOARD OF DIRECTORS

The elected officers of this organization shall be Chair~~man~~, Vice-Chair~~man~~, and Secretary / Treasurer. Election as the Chair~~man~~ of the Board implies recognition of leadership ability, a record of accomplishment and a demonstrated interest in service to Nacogdoches and its visitor industry. The Board will select the Chair~~man~~, Vice-Chair~~man~~, Secretary / Treasurer from among its ranks. Each officer shall hold office for a term of one (1) year, but may be re-elected annually.

Chair~~man~~

The specific duties of the Chair~~man~~ are to preside at all meetings of the Board of Directors, to make committee appointments; to represent the Bureau at meetings and with the media and if unable, to delegate the responsibility. The Chair~~man~~ shall be a voting member of the Board.

Vice Chair~~man~~

The Vice Chair~~man~~ shall perform the duties of the Chair~~man~~ in his/her absence and additional duties as assigned by the Chair~~man~~.

Secretary / Treasurer

The Secretary / Treasurer shall see that all funds are received, held and disbursed as authorized by the Board of Directors and that accurate financial records of all transactions are kept. ~~The Secretary / Treasurer shall present a financial report at each meeting of the Board of Directors and at any other time as deemed necessary. The Secretary/Treasurer shall cause to be presented a financial report at each meeting of the Board of Directors and at any other time as deemed necessary.~~ The organization shall maintain its financial books and records on a fiscal year of October through September.

The Secretary/ Treasurer shall cause to be kept accurate minutes and see that appropriate committee reports are filed. The Secretary / Treasurer shall see that correspondence is executed and official records kept.

ARTICLE VI MEETINGS

Regular meetings of the Nacogdoches Convention and Visitors Bureau of Directors shall be held monthly at a date and time to be determined by the Board. Special meetings may be called by the Chair~~man~~ or upon the request of three members at such time and place as the Chair~~man~~ shall designate.

Voting

Those Board members present at meetings shall constitute the voting body. Six (6) members shall constitute a quorum for the transaction of business at any meeting of the Board.

ARTICLE VII FISCAL YEAR

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The fiscal year shall begin on October 1 and end on September 30.

ARTICLE VIII COMMITTEES

Nominating Committee:

Every year, the Chair~~man~~ shall appoint a nominating committee of three (3) board members no later than the regularly scheduled August meeting. The nominating committee shall present a slate of nominees for board officers no later than the October meeting. ~~The Executive Director shall serve as a non-voting member.~~

Other committees may be appointed ~~as approved by the Board the Chairman as needed.~~

ARTICLE IX FINANCES

There is vested in the Convention and Visitors Bureau the full, complete and entire management and control of the Nacogdoches Convention and Visitors Bureau.

ARTICLE X BYLAWS, RULES and REGULATIONS

The Board shall adopt such bylaws, rules and regulation as it may deem proper. Bylaws, and any changes, additions or amendments thereto must be submitted to the City ~~Commission- Council~~ of the City of Nacogdoches for consideration and approval prior to implementation.

ARTICLE XI BUDGET

The Convention and Visitors Bureau shall submit a budget for annual operations to the City Secretary of the City of Nacogdoches prior to ~~July 15- August 1~~ each year.

ARTICLE XII ALLOCATION OF FUNDS

The City ~~Commission-Council~~ shall consider budget requests and allocate funds to the board on a quarterly basis. Such amounts to the extent they are available from Hotel/Motel Tax monies shall be paid quarterly no later than the 10th day of February, May, August and November of each fiscal year.

ARTICLE XIII BANK ACCOUNT

The Convention and Visitors Bureau Board shall deposit Nacogdoches hotel/motel tax revenue it receives in a separate bank account, established by the Board in the depository that maintains all other public funds of the City of Nacogdoches. The funds shall be titled

the “Nacogdoches Convention and Visitors Bureau Fund” and all monies paid by the city from hotel/motel tax for services by the Board shall be deposited in the account. The funds shall not be co-mingled with any other funds of the Convention and Visitors Bureau and the Board shall have custody and responsibility for the funds, the bank account, and all records relating thereto.

ARTICLE XIV RECORDS RETENTION

All original books of entry shall be maintained in perpetuity. All canceled checks and other financial records shall be maintained for a period of six (6) years in conformance with the laws of the State of Texas regulating records retention.

ARTICLE XV AUDIT

All accounting procedures, records and reports shall be available by a duly authorized representative of the City of Nacogdoches. An independent audit of the programs financial records or a report on agreed upon procedures by a qualified Certified Public Accountant shall be furnished to the City within ninety (90) days of the close of each fiscal year. The type of report shall be confirmed during the budget adoption process and shall be funded as a line item in the annual Convention and Visitors Bureau budget.

ARTICLE XVI BOND

Board members and/or staff designated to withdraw funds shall be bonded in the amount of \$50,000.

ARTICLE XVII COMPENSATION AND EXPENDITURE OF FUNDS

All expenditures of funds received by the corporation from the City of Nacogdoches shall be in accordance with applicable state laws and city ordinances as outlined in V.T.C.A. Tax Code § 351 et. Seq., Section 27 of the City of Nacogdoches Code Ordinances and any contract or agreement with the City of Nacogdoches.

ARTICLE XVIII RATIFICATION

Adoption of this Constitution and Bylaws shall be by a majority vote of the Board of Directors after presentment and approval by the City ~~Commission-Council~~ of the City of Nacogdoches.

ARTICLE XIX DISSOLUTION PROVISION

Upon dissolution of the organization, assets shall be distributed for one or more exempt purpose within the meaning of Section 510 (c) (6) of the Internal Revenue Code, or

corresponding section of any future federal tax code, or shall be distributed to the City of Nacogdoches for public purpose.

**ARTICLE XX
AMENDMENT**

The bylaws may be amended by a two-thirds vote of those present and voting at any regular meeting provided the amendment was submitted in writing at the previous regular meeting and provided that no amendment shall effect any change contrary to the provisions of Section 510 (c) (6) of the Internal Revenue Code, or corresponding section of any future federal tax code. Any such amendment shall not become effective until it shall have been approved by the City ~~Commission-~~ Council of the City of Nacogdoches.

Gerry Larabee, Chairman

Date

ATTEST:

Linda Flores, Secretary / Treasurer

Date

First Revision 10/14/1999
Second Revision adopted 10/17/2006

Third revision adopted 10/2008

CITY OF NACOGDOCHES AGENDA INFORMATION SHEET:

PROJECT: Consider executing an abatement agreement for reinvestment Zone 28, located at 116 S. Pecan Street

MEETING DATE: January 15, 2012

DESCRIPTION: Considering allowing the City Manager to enter into an agreement granting tax abatement for Reinvestment Zone 28, located at 116 S. Pecan Street. The City's downtown tax abatement policy allows for the abatement on the increment in value added to the property due to renovation and restoration of the property. The goal of the downtown tax abatement policy is to encourage restoration and adaptive reuse of structures in the downtown district.

To qualify for the abatement, the property must be in the downtown overlay district, and one of the following criteria must be met:

1. The project's proposed improvements must equal at least 25% of the current ad valorem property value, or
2. The exterior and/or interior of the structure must be in need of repairs that exceed 50% of the assessed value of the property.

In addition, the building must be used for a purpose which is customer/visitor oriented such as retail sales, cultural or the arts, food service, banking, personal grooming or personal services. The project received the required endorsement by the Main Street Advisory Committee. Projects are assigned points based on goals for the downtown area. To be eligible for an abatement, the project must reach 2,000 points.

The percentage of taxes abated is based upon the point score of the abatement.

	2000 - 3000 points	3000+ points
Year 1	100%	100%
Year 2	100%	100%
Year 3	75%	100%
Year 4	50%	75%
Year 5	35%	50%

JW Ramshur the owner of the property, have proposed renovations which will exceed \$250,000. The property currently has an assessed value of \$29,400. The planned renovations include first floor restaurant and 2nd floor residential living. This project's point total is as follows:

JW Ramshur has performed a preliminary estimate of the points associated with this project. The following list outlines the results of that estimate.

<u>Applicable Criteria and Associated Points</u>	<u>Qualifying Project Rehabilitation</u>	<u>Estimated Qualifying Points</u>
Incorporating façade improvements - 1000	Sign renovation, cleaning of brick, side-walks, create handicapped parking access	1,000
Residential dwelling on upper floor - 500	Renovations to include a residential dwelling on the second floor	500
Each prominent Architectural detail rehabilitated or restored 200	Recreated Front Façade	400
Each additional $\frac{1}{4}$ ad valorem value added - 250	The renovation will have at least two additional $\frac{1}{4}$ ad valorem value added	500
Creating retail space on the first floor - 400	The 1 st floor of 116 S. Pecan will be leased as retail/restaurant space	400
Listing under the Nacogdoches Historic Overlay - 100	Building is located in the Nacogdoches Historic Overlay	100
Signage approved by the Main Street Design Subcommittee - 25	All Signage will be approved by the Historic Preservation Committee	25
<u>Estimated Qualifying Points</u>		2,925

COST: N/A for creation of the reinvestment zone

SCHEDULE: If Council approves the City Manager will execute the agreement with the property owner for the tax abatement, the reinvestment zone will go into effect at the beginning of 2014 and expire at the end of 2019.

RECOMMENDED

ACTION: Staff recommends approval of execution of the abatement agreement for Reinvestment Zone 28.

CITY CONTACT: Sarah O'Brien, Main Street Manager 936-559-2573

ATTACHMENTS: A copy of the abatement agreement can be obtained from the Main Street Office.

ITEM NO. 9

**CITY OF NACOGDOCHES
AGENDA INFORMATION SHEET:**

PROJECT: Review the I-69 Scoping Committee task and consider reaffirmation of support for the I-69 project

MEETING DATE: January 15, 2013

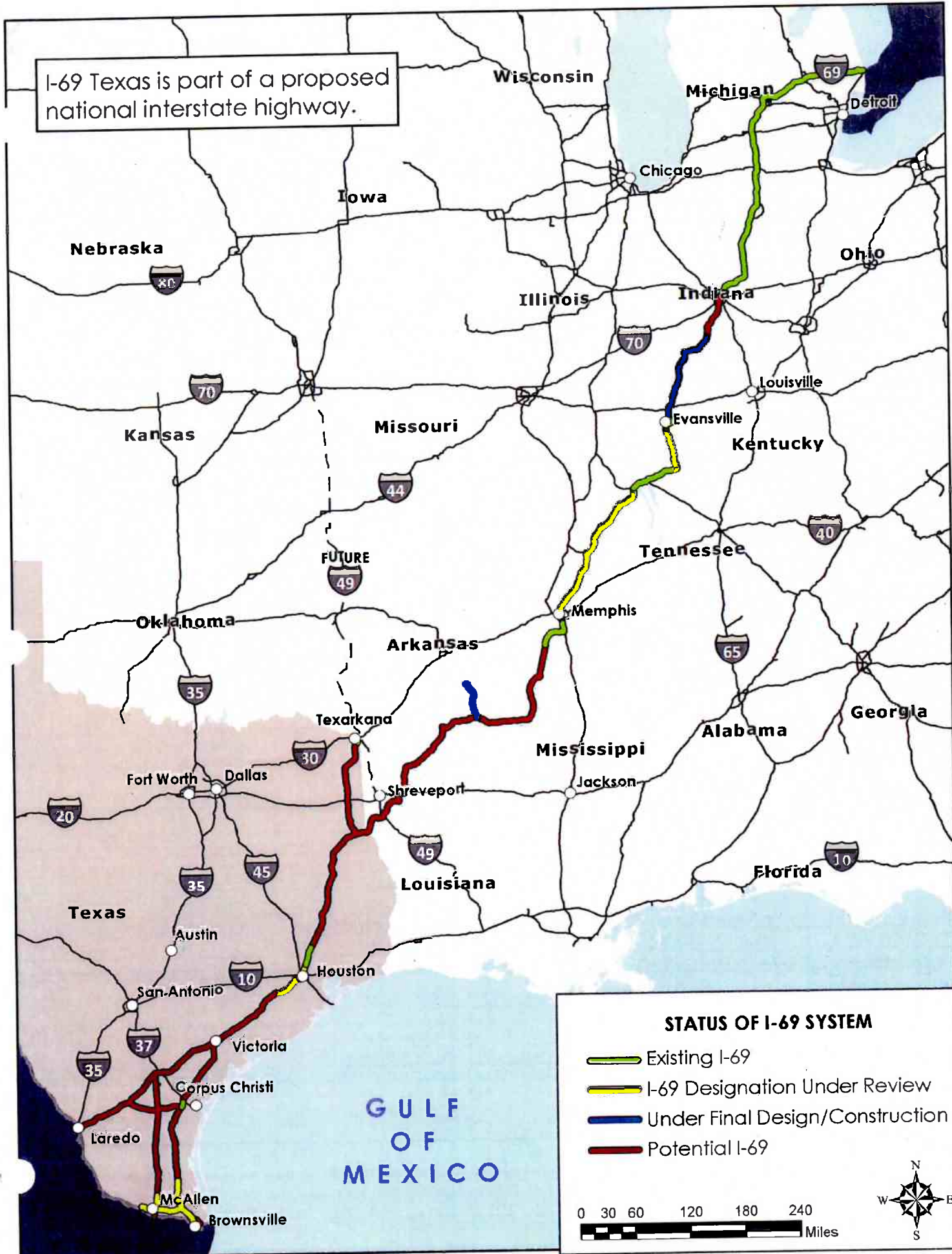
DESCRIPTION: The Texas Department of Transportation created an I-69 Scoping Committee with 10 members from Nacogdoches County and 10 members from Angelina County. The Scoping Committee is charged with preparing the ground work for the environmental impact statement. A continuing important aspect of the I-69 project is public comment. The City Council will be asked to consider reaffirmation of its support of the I-69 project.

RECOMMENDED ACTION: Reaffirm support for the I-69 Scoping Committee after reviewing the tasks of the committee.

CITY CONTACT: Jim Jeffers, City Manager
936-559-2501
jeffers@ci.nacogdoches.tx.us

ATTACHMENTS: N/A

I-69 Texas is part of a proposed national interstate highway.



I-69 Interstate Designation Process



***Additional funding will be needed to complete this process**



I-69 ANGELINA AND NACOGDOCHES COUNTIES COMMITTEE

PUBLIC OUTREACH ACTIVITY FORM

Committee Member: _____

Organization or Group Presented To: _____

Location: _____ Date: _____

of Attendees (approx.): _____

Questions/Comments _____

Follow Up Requests: _____

PLEASE RETURN THIS SHEET TO: Jennifer Adams
TxDOT Lufkin District
1805 N. Timberland Drive
Lufkin, TX 75901

or
Jennifer.adams@txdot.gov

or
Bring to the next committee meeting

Attach Copies of meeting agenda, sign-in list, or any other items that may help to document or provide a record of this activity

CITY OF NACOGDOCHES **AGENDA INFORMATION SHEET:**

PROJECT: Consider award of Professional Engineering Contracts to SCS Engineers for Landfill design and construction phase services.

MEETING DATE: January 15, 2013

DESCRIPTION: SCS Engineers has been our consulting engineer for our landfill permits and construction designs, and has been a great asset in obtaining our recent permit modifications. As we move forward with the bidding and construction of several new cells in Block O, SCS Engineers will provide construction supervision and also field and laboratory testing as construction proceeds. In this contract package, SCS will also prepare a Permit Amendment to allow us to use an alternate liner material and help us design drainage modifications for the placement of future landfill cells.

SCS Engineers has proposed three contract fees as follows:

Block O, Cells 1 & 2 Construction phase testing and supervision: \$257,010
 (Time and Materials fee)

TCEQ Permit Amendment for Alternate Liner: \$75,000
 (\$60,000 lump sum fee + \$15,000 hourly contingency fee)

Drainage Feasibility Study: \$40,000 (Time & Materials fee)

Engineering, inspection and laboratory testing costs were anticipated as part of the monies budgeted this fiscal year for the Block O Landfill Construction.

COST: \$372,010

BUDGET AMENDMENT REQUIRED?: No

FUNDING FROM CURRENT BUDGET

FUNDING:	Acct. Name & No.	Adopted Budget	Balance	Requested
	31-220.00	\$3,000,000	\$3,000,000	\$372,010
	Landfill Pit Liability			

SCHEDULE: Notice to proceed January 2013

**RECOMMENDED
ACTION:** Staff recommends the approval of all three contract items for SCS Engineers.

CITY CONTACT: Steve Bartlett, P.E., City Engineer

ATTACHMENTS: Copies of the contract proposals are available in the Engineering Department.

CITY OF NACOGDOCHES AGENDA INFORMATION SHEET:

PROJECT: Consider selection and award of a Professional Engineering Contract to Schaumburg & Polk, Inc. for the construction phase services of the Douglass Road Sewer Line (2012 Community Development Block Grant CDBG 712249)

MEETING DATE: January 15, 2013

DESCRIPTION: Schaumburg & Polk, Inc. (SPI) has already completed the initial design for the Douglass Road Sewer line project under a previous TWDB project. The Douglass Road sewer line was also submitted as a Community Development Block Grant and was recently approved for funding. The Texas Department of Agriculture requires Council approval on the selection of the engineer. This contract will include fees for the preparation of the bid documents, the bid administration, and construction phases of the project to include inspections and administration.

COST: \$31,180

BUDGET AMENDMENT REQUIRED?: No

FUNDING FROM CURRENT BUDGET

FUNDING:	Acct. Name & No.	Adopted Budget	Balance	Requested
	24.39-680.80	\$295,066	\$294,066	\$31,180
	Sewer Mains & Taps			

SCHEDULE: Notice to proceed January 2013

RECOMMENDED ACTION: Staff recommends the selection of Schaumburg & Polk, Inc. and approval of their contract for the Douglass Road Sewer Line Project (CDBG No. 712249)

CITY CONTACT: Steve Bartlett, P.E., City Engineer

ATTACHMENTS: Copies of the contract proposals are available in the Engineering Department.

**CITY OF NACOGDOCHES
AGENDA INFORMATION SHEET:**

PROJECT: Consider the following board appointments:
A. Convention and Visitors Bureau (4 full terms and 1 partial term)
B. Building Standards Commission (4 regular positions and 1 alternate position)
C. Airport Advisory Board (2 regular positions)
D. Industrial Development Authority (3 positions)
E. Main Street Advisory Committee (4 positions)
F. Health Code Advisory Committee (3 positions)
G. Pine Grove Cemetery Board (2 positions)
H. Zoning Board of Adjustment (1 position to fill an unexpired term)

MEETING DATE: January 15, 2013

DESCRIPTION: The Interview Committee has completed their interviews and will make a recommendation at Tuesday's meeting.

SCHEDULE: Upon City Council approval, staff will notify the appointed members.

CITY CONTACT: Lila Fuller, City Secretary - 559-2504

ATTACHMENTS: